



“Excel Spreadhseet for Water & Wastewater Operators” Workshop

Live Online

Instructor: Lori Zboralski & Erika Schwender

Agenda

Time	Material Covered
8:00 AM	Welcome & Intro to Workshop
8:05 AM	Discussion of how Excel Spreadsheets are commonly used in water & wastewater utilities
8:25 AM	Introduction to Excel Spreadsheets
9:00 AM	Demonstration of functions commonly encountered when using or setting up new spreadsheets
09:30 – 09:45	Break
9:45 AM	Demonstration of functions commonly encountered when using or setting up new spreadsheets
10:00 AM	Review of example spreadsheets currently used by water & wastewater utilities
11:15 AM	Adjourn

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Attendance was monitored by instructor using visual presence, voice Q&A, polls, and surveys. Supporting documentation is available upon request.